

ABOUT THE DISTRICT

The North Highlands Recreation and Park District is an independent special district located in Sacramento County. The District is governed by an elected five member Board of Directors and managed by a District Administrator. The District serves a population of 43,507.

The District is comprised of a total of twelve parks with a new park scheduled to break ground in 2018. Some of the recreation facilities were acquired as a result of the closure of McClellan Air Force Base.

For additional information, please contact the District at (916) 332-7440.



NORTH HIGHLANDS RECREATION AND
PARK DISTRICT
6040 WATT AVENUE
NORTH HIGHLANDS, CA 95660



NORTH HIGHLANDS RECREATION AND PARK DISTRICT

IS SEEKING TO FILL
THE POSITION OF

YOUTH SOCCER OFFICIAL

Deadline: Open until filled

Salary Range: \$20/game

6040 WATT AVENUE
NORTH HIGHLANDS CA 95660
(916) 332-7440
www.nhrpd.org
sarah@nhrpd.org

The Position

Under the general supervision of the Recreation Supervisor, or Team Leader provides instruction and control over youth designated sport, game, competition, includes working solo. Prepare facility for game play. Directs the start, duration, and conclusion of scheduled games. Enforces established rules as set forth by the District. Submits game results to the District.



Essential Functions:

- Impartially presides over competitive game play in a designated sport, with or without partner.
- Enforces rules as set forth by the District, explaining infractions or rule violations to participants in order to understand the error and avoid further infractions.
- Ensures safe play and a safe play environment for all participants, (walks the fields/gym and removes or cleans away any hazards).
- Maintains control of the game, game participants, coaches, managers and spectators.
- Reports hazards, vandalism, incidents and accidents to the Recreation Supervisor immediately and submits proper reports as required.
- Officiates in a quality, consistent and impartial manner at all times.
- Submits game results to the Recreation Supervisor immediately following the games.
- Informs Recreation Supervisor of Participant Complaints, concerns, faulty or poor equipment or other pertinent information as it pertains to the league.
- Must be of sound mind, and good moral character.

- Must be responsible and enjoy working with children.
- May be required to clean bodily fluids.
- Provides team managers or coaches with information as directed.
- Must work cooperatively with public, fellow employees and facility operator.
- Other duties as may be required.

Knowledge of:

- Complete knowledge of specific sport rules governing play.
- Education and experience in recreation, physical education or athletics is desirable.

Ability to:

- Prepare reports, present recommendations to Recreation Supervisor.
- Communicate effectively, both verbally and written (in English).
- Work harmoniously with fellow employees; the public and other agencies.
- Work under stressful and sometimes difficult circumstances.
- Able to make quick decisions.
- Must be able to maintain a professional attitude at all times.
- Must be a team player.

Application Process

- **Applicants are required to complete the District's standard application.** To receive an application and copy of the job description please call (916) 332-7440 or visit www.nhrpd.org or email sarah@nhrpd.org.
- Application and resume should be submitted to NHRPD, 6040 Watt Avenue, North Highlands, CA 95660 or emailed to sarah@nhrpd.org.

- All completed applications will be reviewed. Selected applicants will be invited for an interview.
- The Youth Soccer Official position is open until filled.

Experience and Training Guidelines:

Any combination of experience and education that could provide the required knowledge and abilities would be qualifying.

- Previous officiating experience in any sport desirable.

Salary and Benefits:

- Salary Range: \$20/game

Requirements:

- Must be 18 years of age.
- Must have transportation.
- Must have own equipment, shirt, shorts/pants, shoes and whistle at all times.

Licenses Required:

- Possession of a valid California Drivers License.

Pre-Employment Testing

- Completion of District hiring packet.

