

NORTH HIGHLANDS RECREATION AND PARK DISTRICT
AGENDA

Regular Meeting of the Board of Directors
January 10, 2019 6:30 p.m. - Regular Meeting
North Highlands Recreation Center - 6040 Watt Avenue, North Highlands, Ca 95660
Phone: (916) 332-7440
WWW.NHRPD.ORG

1. **CALL MEETING TO ORDER**

2. **APPROVAL OF MINUTES**

A. Minutes December 13, 2018 Regular Meeting.

3. **CHAIRPERSON'S REPORT**

4. **COMMENTS FROM BOARD MEMBERS**

5. **REPORTS FROM STANDING COMMITTEES:**

Personnel & Policies: Chairperson Pedro Marquez III; Member Alan Matré
Budget, Finance & Audit: Chairperson Alan Matré; Member Patrick Williams
Program, Fees and Charges: Chairperson Patrick Williams; Member Zachary Smith
Facility Development: Chairperson Zachary Smith; Member Pedro Marquez III

6. **ADMINISTRATOR'S REPORT**

A. Cherry Blossom Park Maintenance Update
B. Proposition 68 Update
C. Development Impact Fee: Annual Report
D. Park Maintenance Report
E. Recreation Division Report
F. Fiscal Report

7. **CORRESPONDENCE**

None

8. **COMMENTS AND REPORTS FROM CITIZENS AND ORGANIZATIONS**

Matters under the jurisdiction of the Board of Directors, and not on the posted agenda, may be addressed by the general public at this time. The public may address the Board on each agenda item during the Board's consideration of the item. In order to speak, the speaker must complete and submit a public comment card. The cards are available on a table to the rear of the Boardroom. The card should be handed to the Secretary of the Board.

The Chairperson of the Board may use his or her discretion in waiving this policy.

The Board of Directors limits testimony on matters not on the agenda to three minutes per person and not more than fifteen minutes for a particular subject. Except for public hearings, comments from the public shall not be received until after completion of Board Discussion and deliberation, and just before final action or completion of the Agenda item. The Board of Directors cannot take action on any unscheduled matter.

9. **UNFINISHED BUSINESS**

None

10. **NEW BUSINESS**

- A. Project Review: The Lakes at Antelope
Presentation from the developer Larry Lucero of Meridian Land LLC.
- B. 2017/2018 Fiscal Year Draft Audit
Board discussion/action to consider approval of the 2017/2018 Fiscal Year Draft Audit. The Audit will be presented by the Chair of Budget Finance & Audit Committee.
- C. Resolution #568 – FY 2018-2019 Mid- Year Budget Transfer Request
Board action to transfer funds from the Contingency Fund for District Insurance, Other Professional Service and Recreation Supplies.
- D. Appointment of Board Committees for 2019 Calendar Year
Board Chairperson to appoint members to the board committee for the 2019 calendar year.
- E. SCI Consulting Proposal: Park Impact Fee Nexus Study Update
Board Discussion/action to agree to contract with SCI Consulting for the purpose developing the Park Impact Fee Nexus Study Update.

11. **PAYMENT OF THE BILLS**

Board Members' opportunity to ask questions or get clarification on the bills. Board action to ratify payment of the bills for the month of December.

12. **ADJOURNMENT**

13. **DATE, TIME, AND PLACE OF NEXT MEETING**

The next regular meeting of the Board of Directors will be on February 14, 2018 at 6:30 p.m. in the North Highlands Recreation Center, 6040 Watt Avenue, North Highlands.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability related modification or accommodation to participate in this meeting, please contact the North Highlands Recreation and Park District Office at (916) 332-7440. Requests must be made as early as possible and at least one-full business day before the start of the meeting.